



Factoryville Sportsmen's Club 2012 Wine Festival

April 28, 2012 – 11:00 a.m. – 5:00 p.m.
Factoryville Sportsmen's Club, Factoryville, PA
570-378-2593 – www.fscweb.org
Email: fscwine12@yahoo.com

Dear Vendor:

Earlier this year, you may have been contacted by the chairperson of the Factoryville Sportsmen's Club Wine Festival with a "Save the Date" card. Well, we have our vendor forms now completed and the time is fast approaching. April 28, 2012 will be the date for the Factoryville Sportsmen's Club First Wine Festival. And we are currently looking for crafters, vendors and sponsors.

BENEFIT

The benefit of this festival is to help fund the club's scholarship program for graduating seniors at several area high schools and to promote gun safety and proper usage in the youth community. In addition to featuring a number of our region's wineries, vendors will include locally-produced meats & produce, baked goods, cheeses, chocolates, maple syrup, honey, local gun shops, handcrafted items and more. There will be food stands and live entertainment.

TIME AND PLACE

The first annual Factoryville Sportsmen's Club Wine Festival will be held from 11:00 a.m. – 5:00 p.m. on Saturday, April 28, 2012 at the Factoryville Sportsmen's Club (FSC), Factoryville, PA.

Directions to the FSC:

From Clarks Summit: Take exit (new number)194 off I-81. Follow Rts 6 & 11 West past Keystone Jr. College in Factoryville. When Rts. 6 & 11 split, bear right on Rt. 6, go 2 miles to Lithia Valley Road, turn left and go 1 mile (farm on left), make right turn (Lake Winola Rd.) and go .9 mile to Club on left.

From Tunkhannock: At red light on Rt. 6 go east on Rt. 6 for 6.8 miles and make a right on Lithia Valley Road, go 1 mile (farm on left), make right turn (Lake Winola Road) and go .9 mile to Club on left.

SET UP

Vendor Booth set up will take place from 8:30 a.m. – 10:30 a.m. Saturday morning, April 28th. All vendors must be set up and ready to go by 10:30 a.m. All booths are required to stay open at all times during the festival hours, and no vendors will be allowed to breakdown and physically leave the festival area prior to the 5:00 closing time.

Each 10' x 10' booth space is \$30.00, (see form for additional space) which includes one sign (8½ "x 11") with business name and two vendor wristbands. Booth spaces do not include tent, tables or chairs. Factoryville Sportsmen's Club, however, does have tables and chairs for rent while supplies last. For one table and two chairs, the fee will be \$10.00.

The fee for electricity will be \$10 for 110v and \$25 for 220v. If you need power, you will need to supply your own extension cords.

Exhibitors are responsible for setting up and dismantling their own booths in their designated area during the designated time frame. Vendor Booth break-down will take place from 5:00 p.m. – 7:00 p.m. immediately following the festival. A clean-up charge will be incurred for any trash left behind.

LICENSE:

Food Vendors: Your ServSafe certification must be displayed, and it is your responsibility to ensure that a current copy is on file at the Factoryville Sportsmen's Club.

ADMISSION

Advance tickets will be available for \$15 each. Designated Driver/Under 21 Tickets will be available in advance and at the gate for \$5 each. At Gate/Day of Event Tickets will be sold at \$20 each.

Those who purchase the \$15 Advance Tickets or \$20 At Gate/Day of Event Tickets will receive a complimentary logo wine glass and wristband upon entering the festival. Those who purchase the \$5 Designated Driver Tickets will receive a different color wristband, signifying that they are not to be served alcohol.

Sincerely,
Factoryville Sportsmen's Club Wine Festival Committee

VENDOR REGISTRATION FORM

Vendor Name:	
Business Name:	
Address:	
City, State, Zip:	
Contact Name:	
Phone:	
Email Address:	
Brief description of merchandise to be featured at festival:	
Vendor Representative Name 1:	
Vendor Representative Name 2:	
Each vendor will receive two (2) passes per 10'x10' space for representatives working the festival.	

BOOTH FEES & INFORMATION

For a 10'x10' booth space, the Vendor Fee is \$30.00	For a 10'x20' (double) booth space, the Vendor Fee is \$60.00	For a 10'x30' (triple) booth space, the Vendor Fee is \$90.00	For a 10'x40' (or 20'x20') booth space, the Vendor Fee is \$120.00
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10'x10' booth space	x	\$30.00 =	\$ _____
10'x20' booth space	x	\$60.00 =	\$ _____
10'x30' booth space	x	\$90.00 =	\$ _____
10'x40' booth space	x	\$120.00 =	\$ _____
Electricity – 110v	x	\$10.00 =	\$ _____
Electricity – 220v	x	\$25.00 =	\$ _____
1 table & 2 chairs(as available)	x	\$10.00 =	\$ _____
<u>Total Enclosed:</u>			\$ _____

Vendor Fees must be paid in full by April 6, 2012. Please make checks payable to “Factoryville Sportsmen’s Club” with a note in the memo “Wine Festival” and mail, along with a signed, dated copy of this form to: Factoryville Sportsmen’s Club Wine Festival, P.O. Box 331, Lake Winola Road, Factoryville, PA 18419. **Vendor Fees are non-refundable.** An email confirmation will be sent when your vendor form and fees have been accepted and processed.

Vendors are responsible for collecting PA Sale Tax on sales made, according to PA state law. We recommend you carry your own liability insurance covering this event. Event held rain or shine. No pets allowed.

PLEASE SIGN AND DATE THIS FORM AND SUBMIT WITH YOUR VENDOR FEE. THANK YOU.

AGREED:

Signature: _____ Date: _____